

**MEETING OF THE BOARD OF TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, California 95320**

REGULAR MEETING AGENDA

**Wednesday, February 8, 2023
11:00 a.m.**

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue
Trustee, Terri Rocha
Manager, Laura Alcantor

III. APPROVAL OF AGENDA AS POSTED OR AMENDED:

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes: Approval of the minutes from the Regular Board Meeting on January 11, 2023.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action / Purpose: Discussion of the financial reports.

Attachments: January 2023 County financial statements provided at the meeting.

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor

Requested Action / Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: Warrants and batch log

VI. GENERAL MANAGER'S REPORT

A. Burials:

The following is a list of the burials to date, with confirmation regarding whether the burials were of residents or non-resident and casket or cremation.

Calendar YTD	9	January 2023	9	January 2023	9		Calendar YTD	9
Resident	5	Resident	5	Casket	7		Casket	7
Non-Resident	4	Non-Resident	4	Cremation	2		Cremation	2

Fiscal YTD	65	Total	65
Resident	41	Casket	39
Non-Resident	24	Cremation	26

B. Bank Accounts

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Bank.

Attachments: Most recent bank statements

VII. NEW BUSINESS

A. Plants, Shrubs, Floral and Headstone Adornment

Presented by: Terri Rocha and Laura Alcantor

Requested Action/Purpose: Discussion regarding current issues of headstone adornment and possible amendment of Cemetery Rules and Regulations.

Attachments: Page 6 of Cemetery Rules and Regulations

VIII. OLD BUSINESS

A. County Website

Presented by: Laura Alcantor

Requested Action/Purpose: Update regarding bids from three vendors and possible action.

Attachments: Bid Information

B. Annual Audit

Presented by: Terri Rocha

Requested Action/Purpose: Update regarding process of annual audit.

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, California. The next Regular Meeting of the Board of Trustees will be held on March 8, 2023, at 11:00 a.m.

XII. ADJOURN

CERTIFICATION

I, Terri Rocha, Trustee for the Escalon Cemetery District, do hereby certify that a copy of the foregoing Agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: February 3, 2023

By: Terri Rocha, Trustee

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the agenda item is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon, California. Persons who require-disability-related accommodations, including auxiliary aids or services, should contact the District Manager at least 24 hours prior to the meeting for which the accommodation is required. The District Manager can be contacted by telephone at (209) 838-2924, in person or by mail at 28320 E. River Road, Escalon, California