MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320

REGULAR MEETING AGENDA

Wednesday, September 9, 2026

11:00 A.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

Board President, Terri Rocha
Board Treasurer, Lynn Hogue
Board Secretary, John Bedell

District Manager, Laura Alcantor
Office Assistant, Annmarie Freeseha

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes:

Approval of Minutes from August 12, 2026, Board Meeting.

B. Financial Statements:

Presented by: Laura Alcantor, District Manager
Requested Action/Purpose: July 2026 County Reports
Attachments: None

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor, District Manager
Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.
Attachments: August 2026 Warrant Logs

VI. GENERAL MANAGER'S REPORT

A. Burials:

August 2026	**10**	**Calendar (YTD)**	**56**	**August 2026**	**10**	**Calendar (YTD)**	**56**
Resident	3	Resident	30	Casket	4	Casket	31
Non-Resident	7	Non-Resident	26	Cremation	6	Cremation	25
Fiscal (YTD)	**15**	**Fiscal (YTD)**	**15**	**Other (Monthly)**		**Other (F-YTD)**	
Resident	6	Casket	7	Pre-Needs	10	Pre-Needs	26
Non-Resident	9	Cremation	8	Vases	0	Vases	4

B. Bank Accounts:

Presented by: Laura Alcantor, District Manager
Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.
Attachments: August 2026 Statements

VII. NEW BUSINESS

A. Non–Qualified Burial Exception

Presenting**:** Laura Alcantor, District Manager
Requested Action/Purpose**:** Review and approval of District Manager preliminary approval of Non-Qualified burial request.
Summary**:** Hospice interment request passed away September 1, 2026.
Attachments**:** Completed Application for Non-Qualified Interment Approval.

B. Conflict of Interest Policy

Presenting**:** Terri Rocha, Board President
Requested Action/Purpose**:** Review and approval of Conflict of Interest Policy.
Summary**:** Consideration and approval of Conflict of Interest Policy. This Policy has been requested by the San Joaquin County Board of Supervisors.
Attachments**:** None

VIII. OLD BUSINESS

A. Cemetery Informational Brochure

Presenting**:** Laura Alcantor, District Manager
Requested Action/Purpose: Discussion and possible direction regarding use of an informational brochure for families about permanent placement options for cremated remains using the At Home to At Rest templates.
Summary: The District Manager presented the brochure concept and explained its potential value for families. At the prior meeting, the Board raised concerns about whether the District may legally use the At Home to At Rest slogan due to California Public Cemetery laws and the trademark symbol. The District Manager has since confirmed with Anne Cressy Berkoff that the trademarked phrase may be used as long as the "TM" remains. Relevant sections of the 2025 California Health & Safety Code will be provided for review.
Attachments**:** None

B. All American Veterans Voice

Presenting: Duke Cooper, All American Veterans Voices
Requested Action/Purpose**:** Headstones for Veterans
Summary**:** Duke Cooper, President of All American Veterans Voice, presented a plan to fundraise and provide headstones for veterans at Burwood Cemetery that have temporary concrete markers or no marker. Also presenting was Steve Rogers. The organization intends to purchase the headstones and cover installation costs. The District would contact families to obtain permission before any placement. The board voted not to get involved with fundraising, but once plan is in place, will assist with needed information regarding family contacts. The Board needs to determine the installation fee per veteran headstone (**8" × 8"**) for this program, if any, and provide that fee to All American Veterans Voice.
Attachments: None

C. California CLASS Investment

Presented by: Rick Wood, Chief Finance & Operations Officer, California Special Districts Association
Requested Action/Purpose: Moving forward with essential preparations and policies for investing monies that are currently with the county. Policies are ready for review and approval.
Attachments: None

D. South Property Washout

Presenting: Laura Alcantor, District Manager
Requested Action/Purpose: Discussion of corrective action options. Bidding process underway
Summary: Tabled pending possible irrigation issue completed.

Attachments: Proposed bids have been reviewed.

E. Irrigation Issue – Future Gardens 17-26

Presenting: Laura Alcantor, District Manager
Requested Action/Purpose: Discussion of corrective action to the existing irrigation system.
Attachments: None
Previous Action**:** Spoke with The Territory Manager of Heritage Landscape, on June 4th. He is arranging a Hunter Specialist to visit the cemetery for guidance.
Updated Information: Heritage Manager and Hunter's Sales Manager visited Burwood Cemetery to evaluate the irrigation system. Based on testing, recommended transitioning to a wireless irrigation setup for improved reliability. The bid has been received. The owner-operator of Swift Lawn and Garden submitted a formal bid for installation costs. Burwood Cemetery to purchase all required materials directly through Heritage Landscape at wholesale pricing, and Swift to provide installation services only. An electrical outlet will be installed for the wireless antennae at no cost. This upgraded system would be taken from the Capital Outlay Fund.

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for October 14, 2026.

XII. ADJOURN

XIII. CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: September 4, 2026

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Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.